



DELPHI ACADEMYTM
OF FLORIDA

25/26 ACADEMY ORIENTATION



Welcome!

We are proud to welcome you to the Delphi Academy of Florida 2025/2026 School Year!

This school year, we are excited to join together with you in our mission:

To make a better world by graduating young leaders who work for the greater good by creating the life they want to live and the world they want to live it in.

In a lively campus environment, Delphi students are given highly personalized attention from instructors, and a focus on demonstrated competence rather than time spent in class or memorization of facts. As a part of a student body that takes a highly active role in all school activities, each will learn their own lessons about responsibility, integrity and leadership. All of these ingredients come together to make a rich and rewarding launch into life.

Students at Delphi learn to overcome challenges and often find that a great deal of fun can be had amidst hard work and honest camaraderie. When this is combined with the practice and expectation of thinking for oneself and being fully responsible for one's success and failures, the stage is set for an extraordinary educational experience. Here is to another great year at Delphi Academy of Florida!

Sincerely,

The Delphi Florida Team



In this pack you will find:

Welcome!

- '25/'26 School Event Calendar..... (pg 4)
- Campus Map (pg 5)
- Daily Drop-Off/Pick-Up Line Map..... (pg 6)
- DashPass (Student pick up app) (pg 8)
- What to Bring to School..... (pg 10)
- Lunchtime & Food Service..... (pg 10)
- ParentSquare.....(pg 12)
- Facebook Pages.....(pg 13)
- Delphi Parent Organization (pg 14)
- Our Amazing Staff & Contact List.....(pg 15)

School Policies:

- Attendance & Lateness..... (pg 17)
- Illness Guidelines (pg 21)
- Dress Code (pg 23)
- Student use of Electronics at School.....(pg 29)
- Emergency Protocols..... (pg 32)

2025-2026 Delphi Florida School Schedule and Events Calendar

Key:



Delphi Parent Organization (DPO) Event
Summer Camp



School Closed
School Event

July/August 2025						
Su	M	Tu	W	Th	F	Sa
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
July/August 2025						
28-8	Summer Break (School Closed)					
8	Preschool Parents' Night					
11	First Day of School for the 25/26 School Year					
15	All School Student Assembly and Orientation					
19	Lower, Elementary, & Middle Parents' Night					
21	High School Parents' Night					
29	Student Council Volleyball Night					
29	DPO Back to School Social					

February 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30

February						
5	Lower School Assembly					
6	Elementary/Middle School Assembly					
7	DPO Delphi Carnival					
13	Valentine's Day Events					
13	DPO Valentine's Day Staff Appreciation Brunch					
16	Presidents' Day (School Closed)					
27	Music Soirée					
28	DPO Daddy/Daughter Dance					

September 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
September						
1	Labor Day (School Closed)					
11	Lower School Assembly					
12	Elementary/Middle School Assembly					
17	Picture Day					
19	DPO Bingo Night					
26	Student Council Scavenger Hunt					
28	DPO Poinsettia Fundraiser Launch					

March 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
	7	8	9	10	11	12
	13	14	15	16	17	18
	19	20	21	22	23	24
	25	26	27	28	29	30

March						
5	Lower School Assembly					
6	Elementary/Middle School Assembly					
6	Student Council Lock-In					
10	PSAT 8/9 & 10 Testing					
10-12	Standardized Testing					
16-20	Spring Break					

October 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
October						
9	Lower School Assembly					
10	Elementary/Middle School Assembly					
10	Open Mic Night					
13	Staff Professional Development (School Closed)					
15	U.S. Geography and ES History Fairs					
16	Middle School & High School Science Fair					
23	Picture Relate Day/Class Group Pictures					
24	Student Council Movie Night					
24	Halloween Parade					
24	DPO Trunk or Treat					
27-31	DPO Spirit Week					

April 2026						
Su	M	Tu	W	Th	F	Sa
	5	6	7	8	9	10
	11	12	13	14	15	16
	17	18	19	20	21	22
	23	24	25	26	27	28
	29	30				

April						
2-4	Spring Show					
6	Fun Run Launch					
9	Lower School Assembly					
10	Elementary/Middle School Assembly					
24	Green & Gold Award Application Deadline					
25	Fun Run					
30	Green & Gold Award Lunch					

November 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
November						
3-17	Schoolwide Food Drive					
6	Lower School Assembly					
6	Elementary/Middle School Assembly					
7-8	High School Play					
14	Student Council Kickball Night					
20	DPO Poinsettia Delivery					
23	DPO Winter Wonderland Volunteer Day					
24-28	Thanksgiving Break (School Closed)					

May 2026						
Su	M	Tu	W	Th	F	Sa
	3	4	5	6	7	8
	9	10	11	12	13	14
	15	16	17	18	19	20
	21	22	23	24	25	26
	27	28	29	30	31	

May						
1	Green & Gold Award Lunch					
2	Prom					
4-8	DPO Staff Appreciation Week					
6	Lower School Assembly					
7	Elementary/Middle School Assembly					
8	Lower School/Preschool Mother's Day Events					
15	Open Mic Night					
17	DPO Pool Party - Highland Recreation Center					
18-22	Senior Week					
25	Memorial Day (School Closed)					

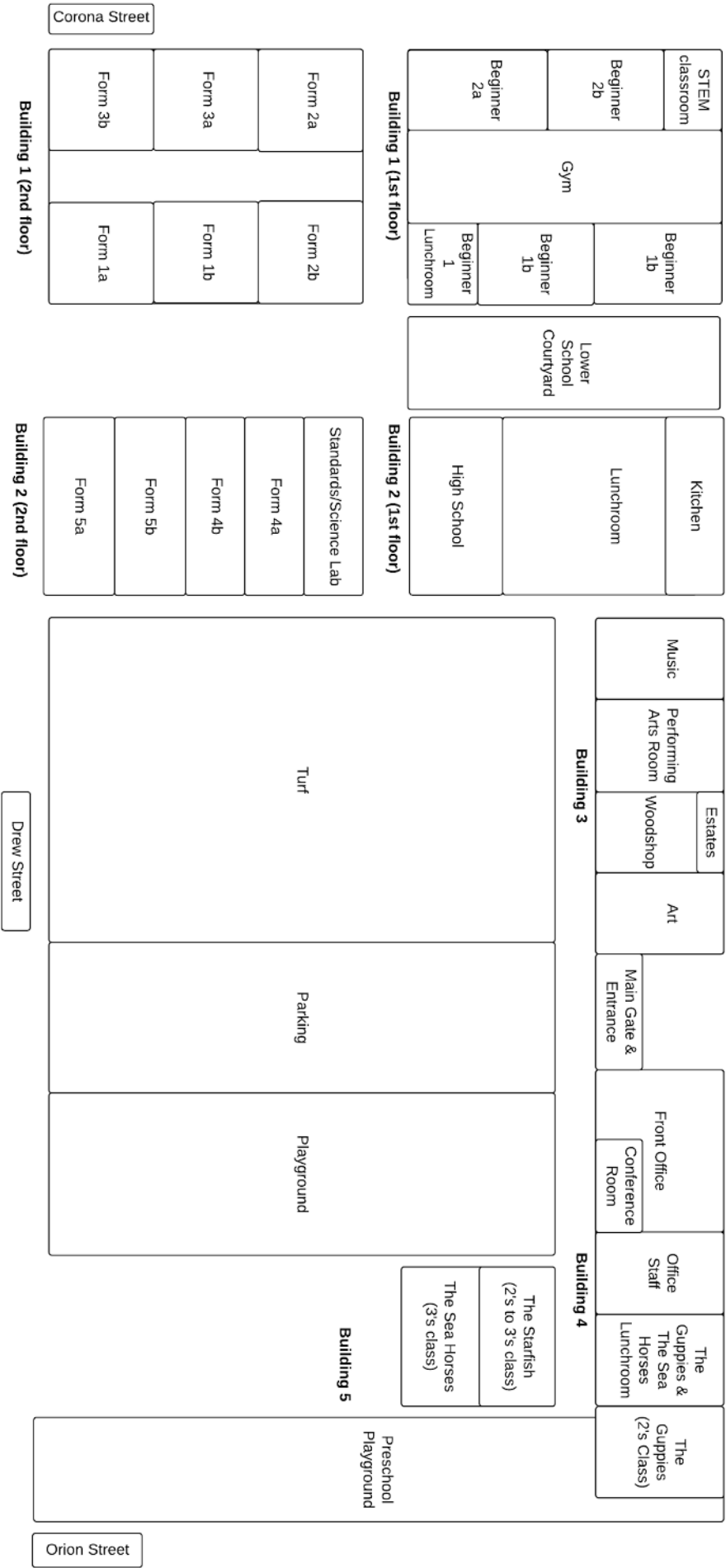
December 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
December						
4	Lower School Assembly					
4	Elementary/Middle School Assembly					
5	Spelling Bee (Form 3-Form 5)					
8	DPO Giving Tree Launch					
12	Preschool Holiday Performances					
12	Student Council Movie Night					
18	Lower School Holiday Show					
19	Elementary, Middle & High School Holiday Show					
22-31	Winter Break (School Closed)					

June 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

June						
3	Preschool & Lower School Awards Ceremonies					
4	Elementary & Middle School Awards Ceremony					
4	High School Awards Ceremony & Commencement					
5	Last Day of School					
5	School Closed					
8-12	Summer Break (School Closed)					
15-30	Summer Camp					

January 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
January						
1-2	Last Days of Winter Break (School Closed)					
5	Re-Enrollment Begins					
8	Lower School Assembly					
9	Elementary/Middle School Assembly					
19	Martin Luther King Day (School Closed)					
23	Student Council Saddle Hawkins Dance					
26-30	Kindness Challenge Week					
30	Re-Enrollment Deadline					

July/August 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8



Starting the Day!

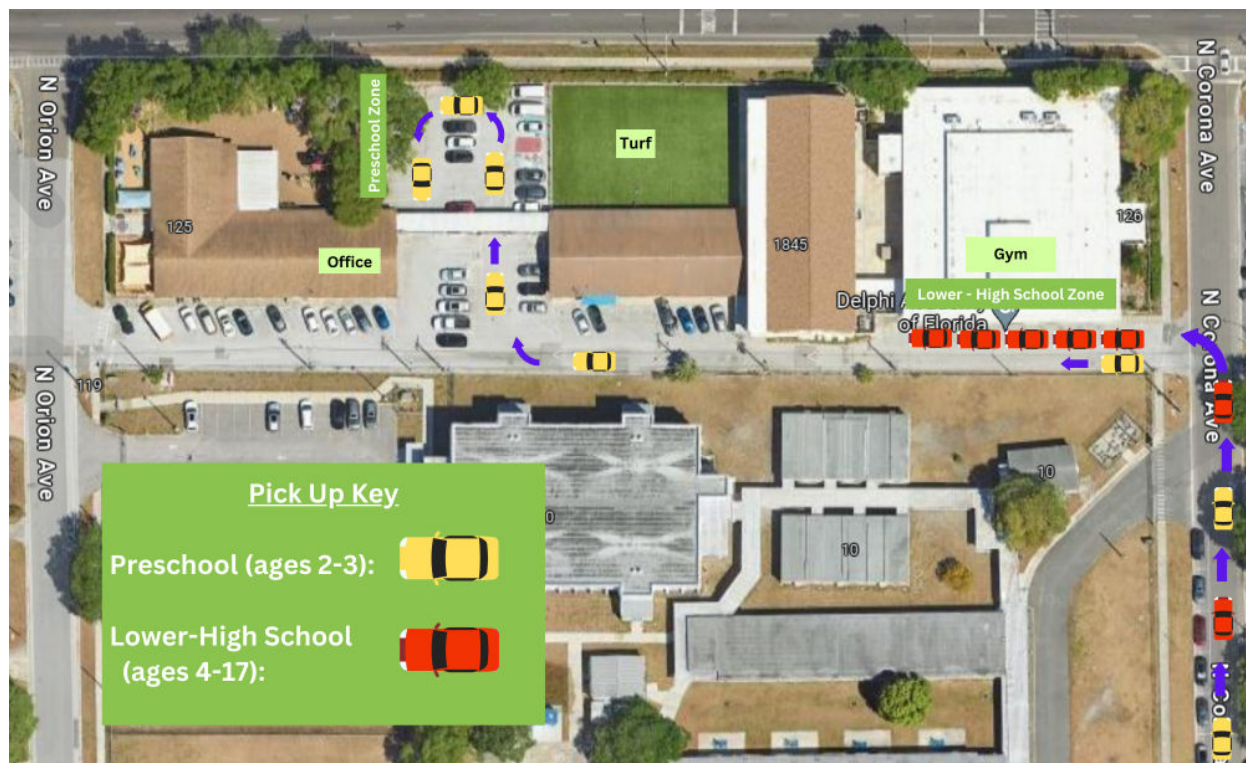
We begin each day, in every class with a morning orientation to the day. This is where we talk about how the day will go, get ready to learn, and even set personal goals for the day! This is the **MOST** important time for every child, Preschool through High School - so don't be late! **Students should arrive at school in time for their morning roll call at 9:00 a.m.**



Daily Drop-Off/Pick-Up Line Map

Ages 4 to 17 (Beginner 1 - High School) will be dropped off/picked up at the location in **RED** behind our Gym. Preschool (ages 2 & 3) is in front of the School Office in **YELLOW**.

Our drop off/pick-up line runs down Corona Street towards Cleveland, not Drew Street. It is important that we **don't block Drew Street with our line**.



Morning Drop Off

- **The drop-off line is open from 8:30 a.m. - 8:59 a.m.** As students arrive they go to the lunchroom and at 8:50 am all students go to their classrooms.
- **Late drop off** - Students arriving after the drop off line closes must be signed in at the office. High School students may sign themselves in if they drove themselves to school; all others must be signed in by a parent. Parents of Beginner 1 - Form 1 students may need to wait until a staff member can escort their child to class. Older students may proceed independently.

Afternoon Pick Up

- **Pick-up Time: 4:45 p.m. - 5:15 p.m.** During this time our pick-up line will be open, using the DashPass app (see next page).
- **Early pick up:** Must be arranged at least **24 hours** in advance by a parent via email to the teacher. Preschool through High School Sophomore students must be signed out by an authorized adult in the front office. Form 2 - High School students will be sent to the front office for pick-up. Preschool - Form 1 students may be picked up directly from class if they are not in an academic class at that time to minimize classroom disruptions.
- **Authorized pick-up list** - To release students to non-parents, parents must submit their list of authorized pick-up individuals via e-form or by contacting the front office. To view your list, visit the parent portal at (delphifl.myschoolapp.com) and go to your child's "Contact Card". For changes, email delphireception@delphifl.org.
- **Late pick up** - Students who are not picked up by 5:15 p.m. will need to be picked up from the front office, a late pick-up fee of \$10 will be billed for up to 15 minutes late and \$10 for every 15 minutes after that.



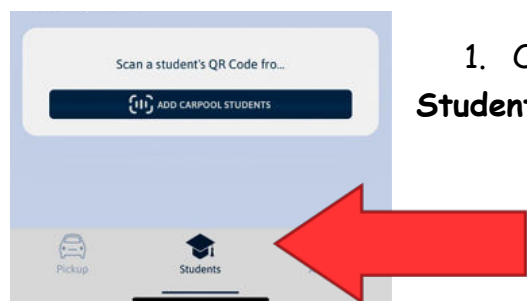
To make the student pick-up line fast and convenient for parents, we use the **DashPass app** during our pick up from 4:45 p.m. - 5:15 p.m. (for Beginner 1 - High School students). Set up your DashPass using the instructions below.

DASHPASS - First Time Setup

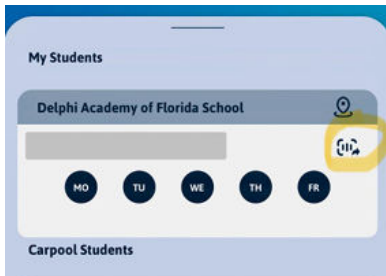
- You will receive an email from DashPass inviting you to download and log in. Please check the spam folder if you do not see it right away. Contact delphireception@delphifl.org with any questions.
- Follow the instructions in the email invitation to set up your DashPass Account.
- DashPass is now ready to use! When you are on your way to pick up your child(ren), **open the DashPass app**, select the child(ren) you are picking up, and leave the app open on your phone. Once your vehicle enters our pick-up vicinity, pick-up staff will be automatically alerted and prepare your child to be picked up when you pull up.
- Please contact Reception if you have any issues with the sign in procedure at (727) 447-6385 or delphireception@delphifl.org.

DASHPASS - Adding Additional Drivers

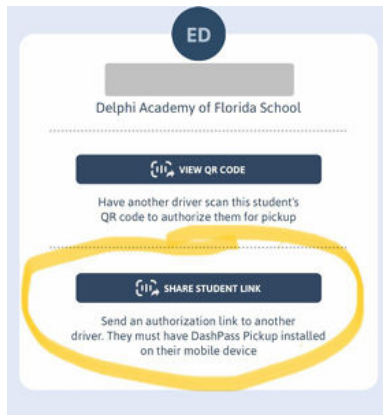
- If you would like a non-parent to pick up your child using the pick-up line and Dashpass, you will need to add them to your account.



1. Open your DashPass app on your phone and tap the **Students tab** at the bottom of your screen to open **My Students**.



2. Under the location symbol on the right of the student card, **tap the symbol with lines & arrow to open Manage Students.**



3. Tap **SHARE STUDENT LINK.**

- Email the link to the person you want to add as a Driver.
- The Driver will then receive an email with the link. The Driver clicks on the link and **APPROVES** the request.
- Next the Parent will receive an email with a request from the Driver. The Parent must tap **ACCEPT** to add an additional driver.
- Once the Parent accepts the request, the Driver is added to DashPass.

Parents Visiting the Campus during school hours

During in session school time, the Delphi Campus can be accessed via the pedestrian buzz-in gate by the main office. The car buzz-in gate is closed due to student pedestrian traffic. In order to minimize classroom distractions, if you are dropping something off for your child, please leave it in the main office. **If you will be spending time on campus for a parent meeting or as a volunteer, please sign at the front office, and obtain your visitor badge.** This is standard procedure for all visitors on our campus for security purposes.

What to Bring to School

Lunch/Snacks: You will need to provide daily lunch and two snacks for your child. The lunchrooms have microwaves and toaster ovens available for heating up food if needed; containers should be appropriate to do this. We ask that no glass containers or bottles be brought to school for safety purposes. Send cutlery if needed, along with any needed condiments (ketchup etc.) and a filled water bottle. We are excited to promote a healthy lifestyle here at Delphi and encourage you to send lots of fresh fruits, veggies, nuts, cheeses and other proteins.

We do ask that you send foods with a low or no sugar content, and do not bring gum to school. It can be hard at times to figure out new foods, but our teachers have great suggestions, reach out to them at any time for new ideas!

Personal Items: Please limit personal items to lunchboxes, water bottles, outerwear and a backpack (if desired). If your child's teacher sends homework or books to read, this should come back the following day. Please leave toys and personal belongings at home! The teacher will inform you when there are activities where a toy or personal item is needed.

Lunchtime

Food Service Program (available for Form 1 - High School)

This is a GREAT option if you are not able to pack a lunch for your child. Our student-run Food Service Program will start a few weeks after school has started, and the updated menu will be shared at that time. Here are the instructions for ordering through Venmo:

How to Order from Delphi Food Service:

1. On the menu, find the LETTER(S) and NUMBER next to the food item (ex. M1 (Monday, choice #1), Th4 (Thursday, choice #4)).
2. Through Venmo, send "@DelphiFlorida" the amount needed and write in the "for" section the Letter-Number combination of the order desired, the student's name, and the form he or she is in. (ex. M1, Billy Bob, Form 4)
3. Orders must be submitted by 9:05 a.m.

Outside Food Delivery rules *(no Uber Eats, Doordash or other delivery services allowed)*

Outside food delivery is allowed by our **APPROVED** restaurants only. This is due to security issues, to prevent random drivers from food delivery services like Uber Eats accessing our campus. The following approved restaurants are known and are currently working with us, so food can be delivered from them only. Unknown drivers will not be permitted access to our campus. If lunch is forgotten at home, you can drop it off at the main office. All food must be dropped off prior to the lunch period so that the student can eat during their allotted lunchtime.

APPROVED LUNCH DELIVERY RESTAURANTS:

Joe's Deli & Grill

joesdeliandgrill@gmail.com (order online and can set delivery time!)

727-466-0502

Manos Bakery

727-614-9748 (must call to order - use THEIR driver)

Students Leaving Campus for Lunch

High School students on Junior and Senior programs may leave campus for lunch if they have a permission slip from their parents on file. In the case of shared legal custody the written permission must be signed by both legal guardians and on file with the front office. The student must sign out & back into campus through the main office. Any student involved in a disciplinary situation will have this privilege revoked. Students wishing to drive other High School students, or be passengers of other students, must complete the Student Driver waiver and permission paperwork in the office.



This year, we have implemented a new all-in-one communications app called **ParentSquare**! This app will keep you in the loop on all Delphi calendar events, your child's class and also allow you to contact teachers and staff seamlessly!

All parents have received an email invitation from Delphi via ParentSquare to activate your parent account. Once activated, download the ParentSquare App to sign-in and get started:

iPhone:

Android:



Or, get started by going to www.parentsquare.com and following these steps:

1. Under **Register**, enter your **Email or Cell Phone Number**. You must use the same email/phone you have provided to Delphi.
2. Click **Get Started**.
3. If the email/phone matches the information in ParentSquare, you will receive an account activation email/text to register!
4. Please then download the app for a seamless experience.
5. You're all set!

If you have any questions regarding setting up your new Parent Square account, please reach out to delphireception@delphifl.org.

Facebook

We love to use our Facebook page to share pictures, good news and general announcements. Follow our school Facebook page **Delphi Academy of Florida** (facebook.com/DelphiFL)

Private FB Groups:

Delphi Parent Organization (DPO) (facebook.com/groups/delphifi) - This is a group for our Parent Organization, to keep up to date on volunteer opportunities & events.

Delphi Florida Preschool (facebook.com/groups/delhipreschool)

Delphi Florida Lower School (Beginner 1 - Form 2)
(facebook.com/groups/delphilowerschool) - This is a group for parents of students in Beginner 1 & 2, and Form 1 & 2

Delphi Florida Elementary School (Form 3 & 4)

(facebook.com/groups/2162425267312994)

Delphi Florida Upper School (Middle & High School)

(Facebook.com/groups/delphiupperschool)

Delphi Academy of Florida Alumni

(facebook.com/groups/181493219140829)

Ideal Delphi of Florida (facebook.com/groups/539000201275042)

All parents and friends of Delphi Florida are invited to join the Ideal Delphi of Florida Facebook page to see the latest news on our Ideal Campus Project led by our Development Committee.

Delphi Parent Organization: A Message from our President

The Delphi Parent Organization (DPO) is the Delphi Academy of Florida's Parent Group. It is widely known from coast to coast that we are one of the best parent groups around!

The DPO Mission is: **"To enhance campus life by creating activities that engage and empower staff, students and families. Some of these activities include fundraisers, game nights, potlucks and fun events which serve to deepen our school spirit and enrich our children's educational and social experiences."**

We are looking forward to the new school year. All parents will be given the opportunity to participate in our calendar of events/activities and become a part of our amazing Delphi community! Our success is directly related to the amount of parental participation that we have. 😊

The DPO meets once a month on a Friday (these will be noted on our calendar and/or announced monthly). Join us, be informed, volunteer, and more! Email us at DPO@delphifl.org to get involved or email Rosie directly at rosieishere@icloud.com. Be sure to also join our Facebook group: <https://www.facebook.com/groups/delphifl/>. Regular DPO updates are posted here and it's a great way to stay connected.

DPO President: [Rosie Lucia Purden](#)

DPO Vice President: [Kasia Miley](#)



Our Amazing Staff

We have very well-qualified teachers that will be working with your family while your child is enrolled. They are available to reach out to, if you have any questions. You can contact them at any time, but remember that they are with the students and may not be able to answer you immediately. Teachers do not take or answer calls, texts or email while teaching or supervising their class. Teachers do have time set aside during their workday where they are not teaching and can respond to you. Teachers should only be contacted during school hours, and communications will be answered within 24 hours. If you need immediate assistance you can always contact the school office at (727) 447-6385, extension 200. Here is a list of our main school contacts:



First Name	Last Name	Position	Email
Ellen	Garrison	Head of School	elleng@delphifl.org
Deb	Voss	Assistant Head of School	debv@delphifl.org
Sarah	Stryker	Business Manager & HR Director	sarahs@delphifl.org
Genevieve	Botelho	Assistant to the Business Manager	genb@delphifl.org
Peter	Fey	Facilities Manager	peterf@delphifl.org
Hailey	Schumacher	Recruiter	careers@delphifl.org
Michelle	D'Agostino	Communications Director	michelled@delphifl.org
Vickie	Spencer	Finance Director	vickies@delphifl.org
Gena	Runyon	Dean	genar@delphifl.org
Andrea	McDaniel	Assistant to the Dean	andream@delphifl.org
Siobhan	Young	Academic Resources Manager	siobhany@delphifl.org
Angel	Simms	Preschool Director & 3's Lead Teacher	angels@delphifl.org
Elizabeth	Patella	Preschool Program Coordinator	elizabethp@delphifl.org
Timea	Victorino	3's Preschool Assistant Teacher	timeav@delphifl.org
Mary	Imburgia	2's & 3's Lead Preschool Teacher	maryi@delphifl.org
Ceadar	van den Berg	2's & 3's Preschool Assistant Teacher	ceadarv@delphifl.org
Krissy	Leonard	2's Lead Preschool Teacher	krissyl@delphifl.org
Lilu	Galbiati	2's Preschool Assistant Teacher	lilug@delphifl.org

Julia	Taylor	Beginner 1A Teacher	juliat@delphifl.org
Michele	Cormier	Beginner 1B Teacher	michelec@delphifl.org
Aime	Santiago	Beginner 2A Teacher	aimes@delphifl.org
Alexa	Moreno	Beginner 2B Teacher	alexam@delphifl.org
Ellen	Hang	Form 1A Teacher	ehang@delphifl.org
Laurie	Bush	Form 1B Teacher	laurieb@delphifl.org
Andrea	Nemeth	Form 2A Teacher	andrean@delphifl.org
Isis	Starks	Form 2B Teacher	isiss@delphifl.org
Amanda	Calderon	Lead Form 3A Teacher	amandac@delphifl.org
Kelly	McQuilling	Form 3B Teacher	mcquilling@delphifl.org
Lise	McCreary	Lead Form 4B Teacher	lisem@delphifl.org
Stephanie	Mintz	Form 4A Teacher	stephaniem@delphifl.org
Jessica	Bara-Skowronek	Middle School Director & Lead Form 5 Supervisor	jessicab@delphifl.org
Teddy	Lambert	Form 5A Supervisor	teddyl@delphifl.org
Nicole	Haskin	High School Director	nicoleh@delphifl.org
Alex	Campana	High School Supervisor (Jr. / Senior)	alexc@delphifl.org
Theron	Haskin	High School Supervisor (Sophomore / Jr.)	theronh@delphifl.org
John	Magerowski	High School Supervisor (Freshman / Sophomore)	johnm@delphifl.org
Chad	Herman	High School Supervisor (Freshman)	chadh@delphifl.org
Megan	Spencer	College Counselor	megans@delphifl.org
Tracey	Campana	Director of Enrichment	traceyc@delphifl.org
Audrey	Okrutny	Assistant Director of Enrichment / Food Services	audreyo@delphifl.org
Tamas	Zsolt	Elective PE Coach	tamasz@delphifl.org
Ana	Fey	Head of Standards	anaf@delphifl.org
Deb	Voss	Director of Advancement (held from above)	debv@delphifl.org
Kelly	Ehst	Director of Enrollment & Marketing	kellye@delphifl.org
Sarah	Scoggins	New Student Admissions Registrar	admissions@delphifl.org

SCHOOL POLICIES

Attendance & Lateness

Arriving at school daily is crucial to the success of your child's education. Setting the stage for success within the Delphi program is dependent on arriving at school on time and being in attendance for classes throughout the day. Students who are habitually late or absent will suffer educational challenges that can slow their progress in our program.

Delphi Academy is a licensed Florida State School and is therefore subject to satisfying the school attendance requirements for the state of Florida.

Tardy is defined as any missed roll call. Morning roll call is at 9:00 a.m. sharp. In Forms 3 and above, students will also be marked tardy when they arrive at any instructional or practical slot late. For every three days of unexcused tardiness for the morning roll call, the student will obtain one unexcused absence. However there are instances where a tardy is excused.

Excused tardiness is as follows:

- The student is ill, suspected of having an infestation or communicable disease or has suffered an injury
- The student has a major illness in their immediate family
- The student has a scheduled medical or dental appointment (pre-arranged with the teacher)
- College visitation approved and coordinated with the teacher

Unexcused tardiness is as follows:

- Oversleeping or "needing more sleep"
- Stopping for gas or picking up items
- Heavy traffic
- Returning home for forgotten items
- Parent work conference or work call
- Dropping off other household members (siblings etc.)

An Absence is not being present during *one half* of a class period or school day, or more, by an enrolled student.

Excused absences are as follows:

- The student is ill, suspected of having an infestation or communicable disease or has suffered an injury
- The student has a major illness in their immediate family
- A death in the family
- Religious holiday in the student's own faith
- Student or family major medical situation
- College visitation approved and coordinated with the teacher

Unexcused absences are as follows:

- Needing more sleep
- Car or transportation problem
- Attendance at a special event or volunteerism not approved at least one week ahead of time by the School Director and Assistant Head of School
- Any non-holiday-related religious event not approved at least one week ahead of time by the School Director and Assistant Head of School. Not to exceed two (2) days. This time off can only be approved for students on target within the full Delphi program
- Vacations or days off for pleasure or family events
- Birthdays
- Returned home for forgotten items
- Parent conference or work call
- Dropping off other household members (siblings etc.)

Please coordinate with your teacher(s) to make up any work missed due to tardiness/absences. This may include attending study hall, missing a field trip or doing extra homework. *After five (5) days of consecutive absence due to illness during a single report card period, a doctor's note needs to be provided.*

Parents are to communicate to the school by 9:30 a.m. to let the school know if their child will be absent and the reason for the absence. This needs to be done daily if there are consecutive days of illness. If an absence is not reported, it will automatically be considered unexcused.

Habitual Absences or Tardies:

Excessive absences or tardiness for any reason will delay the progress of your child within the Delphi program. Any student who falls behind 30 days or more on their program will not be eligible for automatic re-enrollment into the next school year without a provisional enrollment agreement that includes a solution and handling of all academic backlog and a prevention plan for attendance/tardiness issues.

Enforcement of School Attendance:

At every unexcused absence or tardiness, the parent will be alerted by the teacher unless the parent is aware and contacts the teacher prior. This adheres to Florida State law.

At five (5) unexcused absences or tardies within one calendar month or ten (10) unexcused absences/tardies within a 90 calendar-day period, a meeting will be required with the parent and teacher. An attendance contract will be signed and submitted to their school attendance records.

At fifteen (15) unexcused tardies or absences within 90 days, a student will receive an on-campus suspension and a required parent meeting to align the student, parent, and school partnership.

Truancy: Florida law defines "habitual truant" as a student who has 15 or more unexcused absences within a 90 calendar day period. This applies to all children who are of an age where school is required by state law, starting in Kindergarten through High School.

Students 15-18 years of age who have 15 unexcused absences within 90 calendar days and have a Florida driver's license will have their driver's license suspended by the Division of Highway Safety and Motor Vehicles or will not be issued a license if they apply for one. (Section 322.091, F.S.)

Length of School Year and Days

Attendance at a private school satisfies the compulsory school attendance law if the child maintains regular attendance during the school term of either 180 actual school days or a minimum of 170 actual school days and the hourly equivalent of 180 actual school days. In Kindergarten, this requires 540 net instructional hours; in Grades one through three, 720 net instructional hours; and in Grades fourth through twelfth, 900 net instructional hours. Rule 6A-1.09512, *Florida Administrative Code (F.A.C.)*. This is the minimum requirement for Delphi Academy of Florida. **In the 2025/2026 school year we provide 189 school days, unless there are mandatory school closures. In that scenario, we minimally provide 180 school days per school year.**

Students Leaving Early:

With our academic and enrichment requirements to graduate each Form of the Delphi program, the below policy and procedure is in place.

All students leaving the campus **MUST** be signed out by an authorized adult through the office, every time, and for any reason. This is for all students from Preschool through High School Sophomore. *Once they are a Junior in High School, the student can sign themselves out.* This is important in case we have a campus emergency. We need an accurate accounting of who is in school and who is not. This is required information that we are expected to track in real time. We also need to know that we are allowing your child to leave with an authorized adult.

The parent of a student of any age, who needs their child to leave early for appointments, must let the main teacher know 24 hours prior. This cannot be accepted if a student informs the school. This is marked as the student leaving early with the time they left and the reason they left. The same criteria used to determine an excused absence or tardy will be used to determine whether an early sign-out will be counted on your child's attendance record as excused or unexcused.

Students who elect to leave early to attend outside enrichment activities/clubs from the ones provided at Delphi Florida (i.e. sports teams, part-time jobs, internships, religious pursuits, etc.) are required to complete the Outside Enrichment Approval Form prior to early departure. This form provides a necessary and standardized record of the activity for the student's program and allows for needed coordination between the activity, family, and school.

Illness Guidelines

As a part of the school's efforts to do our part in keeping everyone healthy, we have set forth the following guidelines. Let's work together to isolate when one is ill, to prevent the spread of illness among our school community and keep everyone healthy! Here are a few quick guidelines. Please note that this does not constitute a complete list of medical issues which may warrant a doctor visit or being sent home by the Delphi Health Coordinator which would be assessed on a case by case basis:

- ★ Fever - If your child has a temperature of 99.6 or above, we consider that a fever. Your child will need to be **fever-free for 24 hours** without the use of medication before returning to school.
- ★ Eye drainage or red, itchy eye - The child should be checked by a doctor, and if not contagious, may return to school with a doctor's note.
- ★ Earache - For any earache we request that the child be evaluated by a medical doctor.
- ★ Coughing - If there is **persistent or excessive** coughing, whether dry or wet, this could be a sign of **whooping cough or strep throat**. The child should be checked by a doctor. The School Health Coordinator (healthandsafety@delphifl.org) should be notified of the diagnosis in order to take preventive actions. The child should remain home until the **persistent or excessive** coughing has cleared up or until the doctor has said the child may return to school.
- ★ Sore throat - please keep your child home until symptom-free. Please notify the School Health Coordinator if your child is diagnosed with strep throat. Per the doctor, once the child is not contagious anymore, they may return to school.
- ★ Any rash that could possibly be transmittable, **hand-foot-and-mouth disease, measles, ringworm, impetigo or chickenpox** - the child should be checked by a doctor and treated. The School Health Coordinator (healthandsafety@delphifl.org) should be contacted to discuss their return to school date, as it varies depending on the diagnosis of what the child has.
- ★ Runny Nose - All runny noses, unless allergy related, should be checked through the School Health Coordinator in the office. If it is allergy related, a note from your child's doctor is required for us to have on file.
- ★ Vomiting or Diarrhea - Must stay home & be symptom free for 24 hours.
- ★ If your child is ill and will not be at school for the day, please contact us at 727-447-6385 as soon as possible so we can inform your child's teacher.

You may receive a call from either the Director, Teacher or School Health Coordinator to pick up your child. We do ask that students being sent home for illness be picked up within 30 minutes from the front office.

If we suspect heat related symptoms/dehydration, as listed below, we will have the student drink some fluids and relax in a cool environment for a little while to see if the symptoms subside. If not, the student will be sent home.

- Headache
- Fatigue
- Nausea
- Body or muscle aches
- Lethargic

Protocol if your child has allergies:

Your child may enter the school with a medical doctor's note stating that they are not contagious and that their symptoms are from allergies. The note must state which symptoms they have (so we can differentiate if new symptoms are occurring). If they have a fever, a doctor's note will not be accepted. They will need to remain home and be symptom-free for 24 hours without medication before returning.

A yearly Health Update form will be sent out electronically, for parents to fill out in order to update any medical information on file for their child.

Hygiene

- Children will be regularly taught the importance of washing hands and the proper way to do it. There are "proper handwashing" signs in every bathroom.
- Handwashing will be done throughout the day.

Who to contact for school health questions?

healthandsafety@delphifl.org

Student Dress Code

At Delphi we believe that your dress is a communication. It is often one of the first communications we extend from ourselves, as individuals to others and is often a point of manners. For example, it would not be good manners if you wore a swimsuit to a formal wedding. At our school we strive to have our student body reflect the high standards of Delphi itself. This is in no way an attempt to limit a student's ability to express themselves but to have a median in a sea of viewpoints on appropriate dress.

As our main focus at Delphi is to educate, we have put together the following dress code that we feel is a happy medium to all those enrolled from Beginner 1 through High School. This code is meant to prevent distractions from our primary purpose.

HAIR

- Hair should be kept neat, clean and well trimmed.
- If hair is longer it must be worn in a style that does not cover the eyes.
- Hair color should be natural. Temporary hair color can be used for spirit days, if appropriate.

HEADWEAR

- Hats, caps, beanies and bandanas should not be worn inside any building.

CLOTHING

- Clothing should be appropriate for school and its activities. (Costumes, sleepwear, see through, sheer, mesh, items that are tripping hazards, etc. should not be worn.)
- Clothing should be neat, clean and in good repair.
- No clothing is to be adorned with logos, designs or words that promote inappropriate or scary messages for school or children.
- PE clothing should be appropriate and non revealing, not too tight, too short or in any way distract from the class.
- All clothing should fit and not result in undergarments being outlined or seen.

Tops:

- Tops should be such that it does not show bare midriffs, or chest/cleavage. This includes PE wear.
- Tops should have straps with a minimum of 1" width and not have draping arm holes.
- Tops should not fall off of the shoulder and strapless tops should not be worn.
- Tops should not cover the bottom hem of your shorts so as to look like you are just wearing a shirt.

Shorts/Skirts:

- Skirts/shorts should not be shorter than 3 inches above the knee **and** should be at your mid thigh or longer.
- Shorts/skirts should NEVER expose private body parts or be suggestive in nature.
- Skirts/dresses should always be worn with shorts or tights, Shorter skirts and dresses may be worn with tights (that are not see through) or with leggings.
- No spandex shorts, with the exception of sports, may be worn and then only be worn during that sport or practice and should be long enough as to not resemble underwear.

Pants:

- No PJ or sleepwear bottoms.
- No sweatpants. Loose fitting athleisureware is acceptable. No form fitting or spandex-like athleisureware is allowed.



(pajama bottoms)



(loose-fitting athleisureware)

- Distressed jeans are fine but without obvious holes (see photo below for example).



- Leggings may be worn only with a shirt that otherwise covers the crotch of the leggings.

SPECIALTY CLOTHING

If a student has an activity to attend that requires specialty clothing which falls outside of the Dress Code parameters (such as sportswear, dance clothing, costumes, etc.), the student would attend school in their Dress Code attire and change into their specialty clothing for the duration of the activity. This does not apply to spirit days.

SHOES

- Shoes must be worn **at all times** on campus. Shoes should be appropriate for school and comfortable to wear throughout the day, and for activities.
- Flip flops are not to be worn on campus.
- Dress shoes and modest heels are appropriate for Professional Dress Day. You should only have to change your dress shoes for PE or other practicals of similar nature.

ACCESSORIES AND GROOMING

- Earrings may be worn that do not inhibit movement or pose potential for harm during school activities.
- Face piercings, ear lobe gauges, tongue, or lip piercings are not allowed to be worn or visible at school.
- No visible tattoos are allowed.
- Students should keep nails properly trimmed and clean. Female students may wear nail polish, but nail length should not be so long that it is difficult to participate in academics or required athletic activities. Nail polish on male students is not permitted.

- For all students, strong fragrances should not be worn out of courtesy to other students and staff.
- Hoodies or sweatshirts should be routinely taken home and washed to avoid poor smelling clothing, if they are left at school.

Additional Dress Code Requirements for Middle/High School:

- Facial hair must be well groomed and cared for.
- All students at this age are required to wear deodorant to keep body odor out of the classroom.
- Middle School and High School girls are allowed to wear light, day make-up.

PROFESSIONAL DRESS DAY

To help prepare our students for the career world, every Friday is Professional Dress Day for students in Form 5 and High School. The older the student, the more closely we expect the following guidelines to be followed. We have a cool weather period and a warm weather period.

COOL WEATHER

The cool weather period runs from the first Friday after Thanksgiving until the Friday prior to Spring Break.

Boys:

- Dress slacks with the pants belted.
- Dress style shirt and tie.
- A sport coat or suit is optional but certainly in line with dressing professionally.
- Dress shoes (not athletic shoes) should be worn with appropriate dress socks (not gym or ankle socks).

Girls:

- Professional dresses that meet length requirements as above. Bodycon dresses are not professional dresses. (The difference between bodycon and form fitting shown below)
- Dress slacks or skirts.
- Dress shirt/blouse.
- Shoes should be of modest heel (1-2" for Middle School students and up to 3.5" for High School students) and be sturdy enough to be walked in easily. Flat dress shoes are acceptable.



Bodycon Dress:

- **Fit:** Extremely snug and close-fitting, designed to show every contour of the body.
- **Material:** Often made of stretchy materials like jersey or bandage fabric.
- **Purpose:** To outline curves and create a sleek, attention-grabbing look.



Fitted Dress:

- **Fit:** A dress that is cut to hug the body but is not as tight as a bodycon dress. It can be made of various materials and have different styles.
- **Material:** Can be made of any fabric that can be cut and tailored to fit the body.
- **Purpose:** To flatter the figure and create a more sophisticated or elegant look.

look.

WARM WEATHER

The warm weather period runs from the first Friday after Spring Break until the Friday prior to Thanksgiving.

Boys:

- A boy's outfit would be both smart and neat with a polo shirt or short sleeve button down shirt.
- A tie is not needed for warm weather dress up.
- They should have tailored shorts (not denim or beach/water style) with clean dress shoes (not athletic shoes), boat shoes, or loafers.

Acceptable Types of Dress Shoes:



Girls:

- For girls, the look would be similarly smart and neat with a dress, skirt, tailored shorts or skort (which should still follow the rules above) and a blouse or dressy pullover.
- Clean shoes should be worn to complement the outfit.

DRESS CODE VIOLATIONS AND ETHICS GRADIENTS

As mentioned earlier, our goal is to not limit the students ability to express themselves but allow them to do so in a way that communicates with acceptable manners and no distractions to the primary goal of receiving a fantastic education. We have ethics gradients to help keep the dress code properly applied.

- **First Occurrence:** The student reads and word clears this policy. The main teacher informs the parents about the dress code violation and that it's the first offense. *This offense and each following will be noted in the student's records by the teacher and alerting the School Director.*
- **Second Occurrence:** The student receives word clearing from a Delphi staff member on this policy, either during or after re-reading. The main teacher informs the parents about the dress code violation and that it's the second offense. A promise note is signed to not violate this policy again. This is shared with the Director and parents.
- **Third Occurrence:** The parent is informed that this is the third offense. The student meets with their School Director. A plan is worked out of how the student will fix this situation so it does not continue.
- **Fourth Occurrence:** A meeting with parents (in person or by phone), student and teacher is done. The goal is to go over what is occurring and how it can get handled. Full understanding is gained with an exact plan.
- **Fifth Occurrence:** Parent is informed of this violation and it is deemed as a category 1. The teacher sends this alert to the Ethics Committee to decide on what school activities, electives, sports teams, events, plays, etc. the student will not be eligible for or suspended from.
- **Sixth Occurrence:** Student meets with the Ethics Committee. The parent is informed of this sixth offense. Prior actions to resolve this situation are reviewed. The student and parents are informed of the findings and what gradients will now be applied. Further activities or privileges may be taken away.
- **Seventh and further Occurrences:** Parent and student are informed of this violation. This is now considered a category 2 violation. A representative from the Ethics Committee meets with the student and parents in person. Appropriate gradients are applied per the Parent-Student Handbook for a category 2 violation.

Student Use of Electronics

At Delphi we understand the benefits of utilizing electronics to enhance learning experiences in ever expanding ways, as well as to maintain efficient coordination with family and peers. We also understand the possible abuses that can occur which can overall detract and distract from a productive and safe school environment which will always remain as our top priority in the education of your children.

Delphi Florida has updated its electronics policy. Our current policy now prohibits the use of personal electronics by students in school during school hours, with some exceptions. Our school hours will be referred to as "bell to bell". The definition of "bell to bell" is from the 9:00 a.m. roll call bell to the end of the school day bell at 4:40 p.m.

All students in Preschool, Lower School (Beginners 1 & 2, Forms 1 & 2) and Elementary School (Forms 3 & 4) are not allowed to bring electronic devices on campus. This includes and is not limited to cell phones, smart watches, tablets, handheld devices, any personal telecommunication devices, laptops and computers.

Middle School (Form 5)

Personal computers are not allowed in Middle School. School computers are used by Middle School students in the classroom for essays and research. School computers may not be used for personal reasons, or for things not school related.

Middle School students may bring cell phones and smart watches to school. No other electronic devices are allowed. *Form 5 students also need to have their cell phones or smart watches fully turned off and not in use in any way while on the school campus from "bell to bell" which in our case is 9:00 a.m. to 4:40 p.m.*

Middle School students turn their cell phones and smart watches over to their teacher prior to the morning roll call and retrieve it at the end of the school day. If they are scheduled to leave earlier, the student receives their phone at that point and their "bell" is as soon as they sign out of the front office. The purpose of allowing Form 5 students to have cell phone access is for communication with family. No other use is allowed, such as accessing the internet, playing video games, etc.

High School Only (Freshman - Senior)

High School (Freshman - Senior) students are to abide by the same rules as Middle School (Form 5) students with the exception of what is stated here.

High school (Freshman - Senior) students are required to bring personal laptops to school as they are used consistently throughout their class time for essays, to do research, to keep track of their programs, to download course materials, etc. They may not message or text using this device during bell to bell.

For students that drive to school, cell phones can be kept in their car or with the High School Director. *If a student is a student driver who has filled out the necessary forms as a Junior or Senior, they can use their phone when they are off campus during their lunch period.*

High school students using their cell phones before or after the school day while on campus will be allowed to use it for other purposes than just communicating with family members.

Parents

Any communication that needs to be relayed to their child should be sent to the teacher directly. The front office can also be called if there's an emergency and help is needed right away.

High School and Middle School students are held to a high ethical standard in terms of their use of electronics at school. Any violation of that trust would be handled appropriately and is laid out below.

Violations

Violations are not just the act of having a device or having it on. It is expected that students are using electronics for productive purposes and safely. Inappropriate content viewed, shared, created or participated in will be addressed as shown below along with the use of the Parent-Student Handbook.

Violations of electronic devices are such things and not limited to the following:

- Use in restrooms and any other location where there is a reasonable expectation of privacy.
- Wireless communication devices may not be utilized to take photographs, videos or audio recordings while at school, during a school-sponsored activity, or during school-sponsored transportation without prior consent.
- Use to commit a crime, under federal or state law including but not limited to cyberbullying, sexual harassment or threats.

- Use in a manner that is profane, indecent, obscene, threatening, discriminatory, bullying or harassing language, pictures or gestures.

The following are the gradients of when a student violates this policy:

- **First offense**, the main teacher holds onto the electronic device until the end of the school day. It is returned to the student and the parents are informed of this first offense. The electronics policy is gone over with the student to ensure this is fully understood. A promise note will be signed by the student that they will follow this electronics policy.
- **Second offense**, the main teacher holds onto the electronic device until the end of the school day. It is returned to the parent **only** and they are informed it is the second offense. The student proposes to their parent, teacher, and Director what actions they are taking to fix the reason why they violated this policy again. This is made known and agreed upon by the student, parent, teacher and Director. The student is not allowed to use any personal electronic devices, including their personal computer in High School, until the parent, teacher and Director are satisfied with the student having completed their proposed handling.
- **Third offense**, the main teacher holds onto the electronic device until the end of the school day. It is returned to the parent only. The student may not bring onto the Delphi campus any electronic device. This includes a personal computer/laptop for a High School student. A school issued computer will be provided to that High School student for required school work. This will be for a minimum of five (5) consecutive school days. The student meets with the Ethics Advisor. Once all appropriate actions are done, the Ethics Advisor will alert the student, parent, teacher and Director when the student is allowed to bring in an electronic device again.
- **Fourth offense**, the student will not be allowed to bring in any electronic devices for the remainder of the school semester. The student may receive an on campus suspension.
- At the **fifth or further offenses**, the school may issue a longer suspension. Electronic devices will not be allowed on campus indefinitely.

There are some instances where a student will be allowed to have their cell phone in use during the school day, with Teacher and Dean approval prior to use. Examples of what would be approved are off-campus field trips and fundraising activities. Any misuse will be addressed as stated in this policy.

Emergency Protocols & Safety

The safety of our students and staff are at the forefront when it comes to emergency situations, and we have specific protocols including for intruders, fire, and weather.

Severe Weather

This could include a Tropical Storm, Hurricane, Tornado or other deemed as such by the National Weather Service.

Weather Watches/Warnings

The School Safety Committee monitors all severe weather with our National Weather Service Radio located in the office. Should a severe weather Warning or Watch be issued during the school day, typically due to a sudden onset of potentially destructive winds, rain, lightning or in case of a tornado, the school will follow our severe weather lockdown procedures until the weather has passed. Should this happen during pick up times, please look out for notifications from the school for any changes to our pick up procedures for that day.

Hurricanes/Tropical Storms

There is more weather prediction with larger storms such as hurricanes and tropical storms, and so for the safety of our students and staff, the school may close during these larger storms. We follow the lead of the Pinellas County School District when it comes to closing the school for an impending storm, as they receive direct updates and guidance from the Pinellas County Emergency Management. Their updates on school closures can be found on their home page at WWW.PCSB.ORG. Additional notifications will be sent out if the school will be closed, and with our reopening schedule. Our reopening is based on the safety of our campus to be in use.

In the rare instance where the school needs to close due to impending severe weather during the school day, you will receive notification from the school with instructions, and a specified time of when your child must be picked up from school due to the closure. It is important that students are picked up at the specified time for everyone's safety.

For questions regarding the above, please contact the Delphi Safety Committee at: healthandsafety@delphifl.org

We look forward to an amazing 2025/2026 School Year!