



DELPHI ACADEMY® OF FLORIDA

PRESCHOOL ORIENTATION

2026 - 2027 SCHOOL YEAR



WWW.DELPHIFL.ORG



727-447-6385



1831 DREW ST, CLEARWATER FL 33765

Welcome

We are so excited to welcome you and your family into our Preschool!

Preschool is an amazing time for your little one to grow, make friends and gain more knowledge about the big, bright world around them!

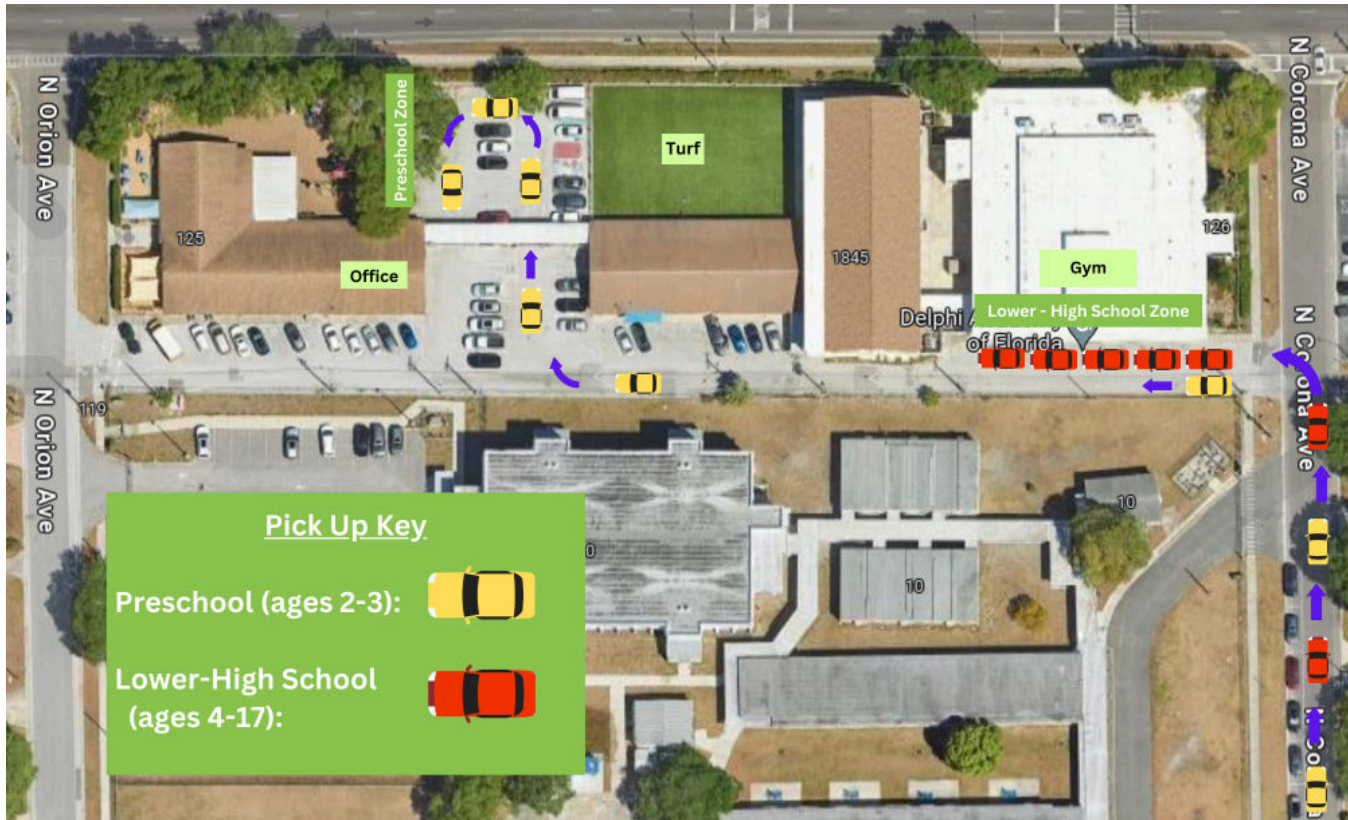
We have several different classrooms within our preschool that each address a child's growing needs. As your child moves between the classes, skills will be gained, confidence will blossom and they will be well prepared for their next step, Beginner 1 (Kindergarten)!

Schedule

We begin each day with Circle Time. This is where we warm up for the day, get ready to have fun, get prepared to work together and sing a song or two! Below is the general schedule, each class may have a slightly different rotation:

8:30 - 9:00	Morning Drop Off
9:05	Warm ups
9:15	Circle Time/Academics
9:30	First Snack
10:00	Play Outside
11:00	Lunch
11:45	Nap Time
2:00	Outside or Inside Play
2:45	Second Snack
3:15	Art and Special Projects
3:45	Outside or Inside Play
4:45 - 5:15	Evening Pick Up

Daily Student Drop-Off and Pick-Up



- **Drop off:** The drop-off line runs from 8:30 am until 9:00 am. You will see in the above map that the preschool drop-off line is in **YELLOW**. Once you get to the front of the drop-off line by the office under the walkway, preschool staff will help your child out of the car and to their classroom. Please keep them buckled in their car seats until the teacher removes them. The line will close at 9:00 am and the gate will close.
- **Late Drop off:** If you arrive after the drop-off time, please park outside the gate and get buzzed in at the pedestrian gate. You will sign in at Reception and receive a visitor badge. We want to mention the importance of being on time! When your child is late, they will miss the important morning activities that set the pace for a successful day.

- **Pick up:** Preschool pick up runs from **4:45 pm until 5:15 pm**. Park your car in the parking lot where the morning drop-off line is. When the pick-up personnel see you have arrived, your child will be brought out to you. You can also park your car and come wait by the office to receive your child. Please do not pull up and wait in line like the morning drop-off procedure. This slows and delays the traffic of other people wanting to exit and also blocks the breezeway. **We kindly ask families to pick up their child by 5:15 p.m. to ensure a smooth end-of-day transition.** A late fee of \$10 will apply for each 15-minute increment after 5:15 p.m

If you have any questions, feel free to ask us. We thank you in advance for your cooperation in following the schedule and the procedures for drop off and pick up!

Reception Sign-In /Sign-Out

We are excited to announce that we are implementing a digital sign-in/sign-out system at Reception!

Campus Visitors (M-F, 9:00am - 4:40pm)

During in-session school time, the Delphi campus can be accessed via the pedestrian buzz-in gate located by the Main Office. The vehicle buzz-in gate remains closed during school hours due to student pedestrian traffic except during the 3:00 p.m. pick-up period when families may access campus through the vehicle gate. Parents picking up their preschooler at this time will have to be buzzed-in at the gate.

To minimize classroom disruptions, if you are dropping off an item for your preschooler, please leave it at the Main Office, and we will ensure it is delivered to your child as soon as possible.

Any campus visitor/parent who will be going beyond the Reception Office onto campus during school hours 9am-4:40pm will sign in and sign out at Reception using our new digital system (iPad). A visitor badge will automatically be printed and must be worn while on campus. This is standard procedure for all visitors and helps ensure the safety and security of our school.

Preschool families only need to complete the visitor sign-in/out procedure when visiting campus. Student sign-in/out for Preschool students is handled by the Preschool teachers, so parents do not need to complete this step in the digital system.

School Events

No front desk sign-in or sign-out is required when attending on-campus school events (such as graduation, performances, assemblies, etc.), as school staff and faculty are stationed at campus entry points during these events, and families have already submitted their RSVPs to their child's teacher or Reception.

2026-2027 Delphi Florida School Schedule and Events Calendar

Key:

	Delphi Parent Organization (DPO) Event
	Summer Camp

	School Closed
	School Event

July/August 2026						
Su	M	Tu	W	Th	F	Sa
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July/August						
27-27	Summer Break (School Closed)					
7	Preschool Parent Orientation Night 5:45 pm					
10	First Day of School for the 26/27 School Year					
14	All School Student Assembly and Orientation					
19	All School Parent Orientation Night 6:30 pm					
19	DPO Holiday Season Fundraiser Launch					
20	Picture Day					
21	DPO Back to School Social					

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

February						
4	Lower School Assembly					
5	Elementary/Middle School Assembly					
6	DPO Delphi Carnival					
12	Valentine's Day Events					
12	DPO 'Be Our Valentine' Staff Brunch					
15	Presidents' Day (School Closed)					
16	Fun Run Launch					
27	DPO Daddy-Daughter Dance					

September 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September						
7	Labor Day (School Closed)					
9	DPO Holiday Season Fundraiser Orders Due					
10	Lower School Assembly					
11	Elementary/Middle School Assembly					
18	DPO Bingo Night					
28	DPO Poinsettia Fundraiser Launch					
30	Picture Relate Day/Class Group Pictures					

March 2027						
Su	M	Tu	W	Th	F	Sa
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March						
4	Lower School Assembly					
4	Elementary/Middle School Assembly					
6	FUN RUN					
9	PSAT 8/9/10 Testing					
9-11	Standardized Testing					
15-19	Spring Break					

October 2026						
Su	M	Tu	W	Th	F	Sa
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25	26	27	28	29	30	31

October						
7	PSAT-NMSQT Testing					
8	Lower School Assembly					
9	Elementary/Middle School Assembly					
12	Staff Professional Development (School Closed)					
14	LS Geography Fair and ES History Fair					
15	Middle School & High School Science Fair					
16	Science Fair Awards					
26	DPO Poinsettia Fundraiser Orders Due					
26-30	DPO Spirit Week					
30	Halloween Parade					
30	DPO Trunk or Treat					

April 2027						
Su	M	Tu	W	Th	F	Sa
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April						
1-3	Spring Show					
12	Lower School Assembly					
12	Elementary/Middle School Assembly					
23	Green & Gold Award Application Deadline					

November 2026						
Su	M	Tu	W	Th	F	Sa
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November						
2-16	Schoolwide Food Drive					
6-7	High School Play					
12	Lower School Assembly					
13	Elementary/Middle School Assembly					
19	DPO Poinsettia Delivery Day					
22	DPO Winter Wonderland Volunteer Day					
23-27	Thanksgiving Break (School Closed)					

May 2027						
Su	M	Tu	W	Th	F	Sa
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23	24	25	26	27	28	29
30	31					

May						
1	Prom					
3-7	DPO Staff Appreciation Week					
5	Lower School Assembly					
5	Elementary/Middle School Assembly					
7	Preschool/Lower School Mother's Day Events					
11-12	Green & Gold Award Recipient Lunches					
17-21	Senior Week					
23	DPO End of Year Pool Party (Highland Rec Center)					
26	Final DPO Meeting of the School Year					
31	Memorial Day (School Closed)					

December 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

December						
3	Lower School Assembly					
4	Elementary/Middle School Assembly					
7	DPO Giving Tree Project Launch					
16	DPO Giving Tree Project Deadline					
17	Preschool Holiday Performances					
17	Lower School Holiday Show					
18	Elementary, Middle & High School Holiday Show					
21-31	Winter Break (School Closed)					

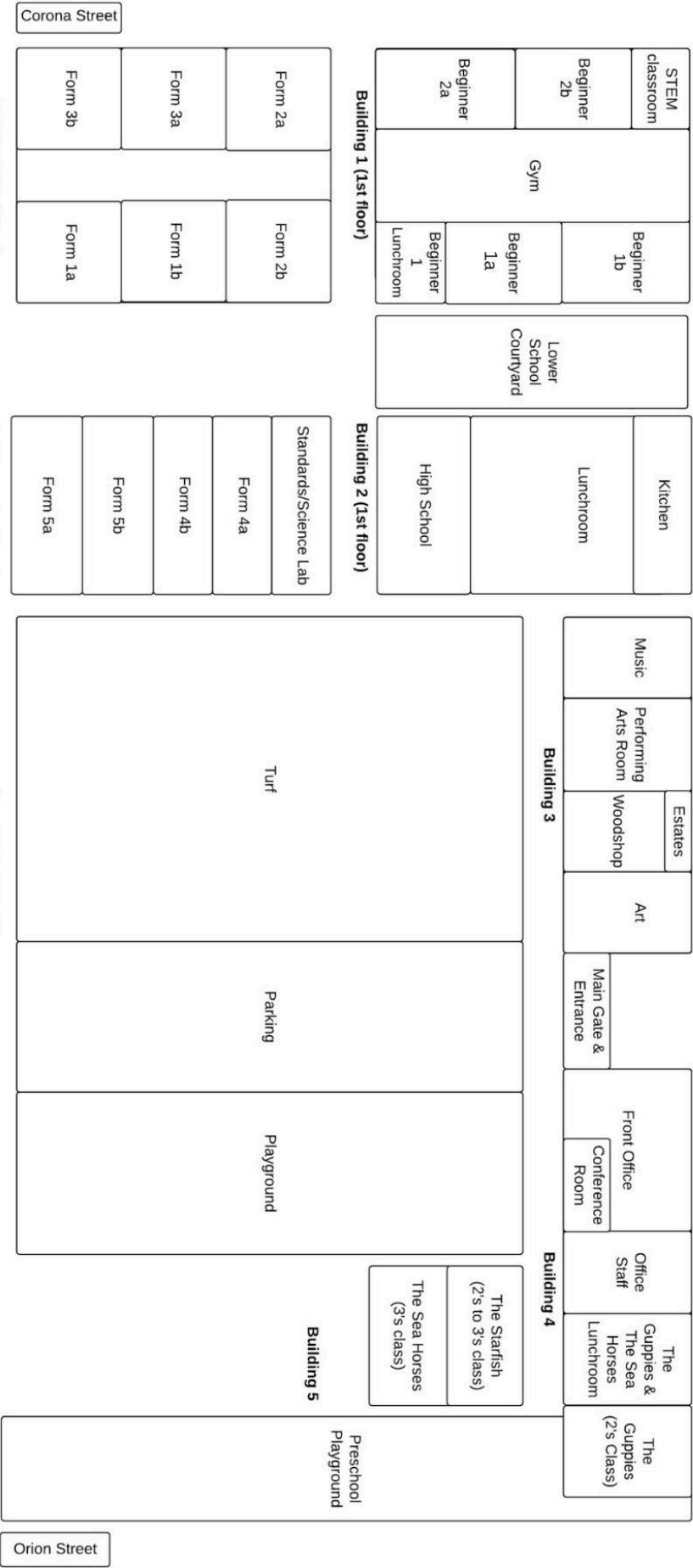
June 2027						
Su	M	Tu	W	Th	F	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June						
2	Preschool Awards Ceremony					
3	All School Awards Ceremony & Commencement					
3	Last Day of School					
4	School Closed					
7-11	Summer Break (School Closed)					
14-30	Summer Camp					

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January						
1	Last Day of Winter Break (School Closed)					
5	Re-Enrollment Begins					
7	Lower School Assembly					
8	Elementary/Middle School Assembly					
11	Spelling Bee (Form 3-Form 5)					
18	Staff Professional Development (School Closed)					
25-29	Kindness Challenge Week					
29	Re-Enrollment Deadline					

July/August 2027	
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Preschool DAILY CHECKLIST



♥ A HAPPY DAY STARTS HERE! ♥

START THE DAY OFF RIGHT!

Our teachers recommend these simple steps to help your child have a happy, successful day at preschool:



Get a good night's sleep.



Have a yummy breakfast.



Dress in clothes and shoes that are appropriate for running, climbing and playing.



Be on time for Circle Time.



Leave toys at home – we have awesome toys here!



Bring your child's nap bedding.

WHAT TO BRING



FOR NAPTIME

- Crib sheet
- Small blanket



- Diapers or pull-ups
- Wipes
- Change of clothing



LUNCH & SNACKS

- Lunch box with ice packs (filled with goodies for 2 snacks & a lunch)
- Two healthy snacks
- Lunch
- Water bottle
- Fork and spoon



We can refill the water bottle for your child at our filtered water fountain. Good hydration in Florida is a daily must!



HEALTHY FOOD = HEALTHY KIDS

We are excited to promote a healthy lifestyle here at Delphi and encourage you to send lots of fresh fruits, veggies, nuts, cheeses and other proteins.



We do ask that you send foods with a very low sugar content.

It can be hard at times to figure out new foods but our teachers have great suggestions!

Please reach out to them at any time for new ideas.



PLEASE LABEL EVERYTHING!

Please label all of your child's belongings with their first and last name using a permanent marker, including:



Backpack



Lunch Box



Water Bottle



Bedding



Clothing



Shoes

Many children have similar items, so labeling everything helps ensure belongings make it home with the right child.



Birthday Celebrations

We love celebrating our students' birthdays and making each child feel special! If you would like to celebrate your child's birthday at school, we ask that you follow the guidelines below to help keep celebrations fun, healthy, and minimally disruptive to the school day.

- **Please plan ahead.** Contact your child's teacher in advance to coordinate the celebration. The teacher will determine the best time and format.
- **No food items.** Many classrooms choose to celebrate with a special activity, game, or craft instead of food.
- **Keep it simple.** Celebrations are typically 15–20 minutes.
- **Goodie bags.** If you choose to provide goodie bags, please include non-food items such as stickers, pencils, bookmarks, or small toys.
- **Birthday invitations.** Invitations for parties outside of school may be given to the teacher to distribute at dismissal only if the entire class, or all students of the same gender in the class, are invited. Otherwise, invitations should be shared privately outside of school. Teachers are unable to share family contact information or coordinate invitations.

Thank you for helping us celebrate birthdays in a way that supports a healthy, inclusive, and positive learning environment for all students.



ParentSquare

At Delphi, we use a fantastic communications system called **ParentSquare**! This simple all-in-one app helps keep you in the loop and allow you to contact teachers and staff seamlessly!

Additionally you'll get important updates from your child's class, school reminders, event information, newsletters, access to the full school calendar, a full staff directory, field trip permission slips and messages from your child's teacher or the school — all in one convenient place. No more digging through backpacks or missing emails or trying to connect in multiple places — everything comes straight to your phone or inbox, the way you choose in the notifications settings. You can also respond to messages, sign up for volunteer opportunities, collaborate with the Delphi Parent Organization, schedule conferences. You can view our entire school year calendar under the "Events" tab!

If you are new to Delphi this school year, look out for an email invitation from ParentSquare to activate your parent account and then download the ParentSquare App in order to get started.

iPhone: Android:



Or, get started by going to www.parentsquare.com and following these steps:

1. Under **Register**, enter your **Email or Cell Phone Number**. You must use the same email/phone you have provided to Delphi.
2. Click **Get Started**.
3. If the email/phone matches the information in ParentSquare, you will receive an account activation email/text to register!
4. Please then download the app for a seamless experience.
5. You're all set!

If you have any questions or need help regarding Parent Square or setting up your new Parent Square account, please reach out to delphireception@delphifl.org.

Our Amazing Staff

We have wonderful teachers across our three Preschool classrooms. A complete staff directory is available in the ParentSquare app under “more” tab.

You can message your child’s teacher anytime by going to the **Messages** tab and clicking the + sign. Teachers will also use ParentSquare to share photos, updates about your child’s day, and information about upcoming activities.

Please keep in mind that teachers are with the children throughout the day and may not be able to respond immediately. If you need immediate assistance, please contact the school office.

You can reach the school office between 8:30 am & 5:00 pm at (727) 447-6385 ext. 200, or email: delphireception@delphifl.org

Please contact your child’s Teacher if your child will not be in school that day or if your child will be arriving late.

Our Preschool Classes

Delphi Academy Preschool creates a safe place for children ages 2 to 4 to gain independence and hands-on experiences in our indoor and outdoor learning environments.

Teachers engage the children in developmentally appropriate activities, both individually and in small groups. There is plenty of time for music, art, dance, projects and play. With an additional emphasis on pre-reading and number recognition, we set a foundation for successful learning. Children within this age group develop fine and gross motor skills, speech and language skills, listening skills and self-control.



If your child is still working on potty training, we are happy to help! Please send your child to school in diapers or training pants with lots of extra supplies, including clothing. The transition to “big boy” (or “big girl”) pants is usually a quick one, as we have child-sized potties that are just the right size for our preschoolers, along with frequent potty breaks throughout the day. If you have any questions or concerns about potty training, please reach out to us! Our preschool teachers are what we like to call “potty experts”!

We have several preschool classrooms. As your child moves from one class to the next, skills will be gained, confidence will blossom, fun will be had and they will be well prepared for their next step, Beginner 1 (Kindergarten) by age 4 years and 3 months.

Preschool 1 class

The Guppies



Abilities needed to enter:

- Able to sit down for three minutes at a time while doing an activity
- Able to understand one word commands
- Able to sit and feed him/herself (finger food or with a spoon)
- Listens to others
- Takes naps

In the Guppies Class, teachers work with students to help them gain abilities and further their skills in the following areas:

- Movement and coordination
- Social skills
- Basic life skills
- Language arts
- Participates in short group activities (arts and crafts, listening to stories, etc)
- Assists parents with potty training

Preschool 2 Class

The Starfish



Abilities needed to enter:

- Able to sit down for five minutes at a time while doing an activity
- Listens and follows directions
- Able to communicate
- Potty trained at least 75% (no pull ups)
- Able to sit and feed him/herself

In the Starfish Class, teachers work with students to help them gain abilities and further their skills in the following areas:

- Approaches to learning (pre-writing, pre-math, alphabet)
- Fine motor skills (cutting, writing, threading beads, Lego)
- Gross motor skills (jumping, running, climbing, kicking a ball)
- Language Arts
- Social skills
- Problem solving

Preschool 3 class

The Seahorses

Abilities needed to enter:

- Totally potty trained
- Able to communicate
- Listening and following directions
- Able to sit for ten minutes at a time while doing an activity



In the Seahorse Class, teachers work with students to help them gain abilities and further their skills in the following areas:

- Math concepts
- Problem solving
- Language arts
- Autonomy and social skills
- Development of independent work habits
- Further development of fine and gross motor skills
- No longer needs naps
- Interested in learning



Connect With Our Community



We love to use our Facebook page to share pictures, good news and general announcements. Follow our **school Facebook page Delphi Academy of Florida** (facebook.com/DelphiFL)



We also use our Instagram page to share pictures, good news and general announcements. Follow our **school Instagram page @delphiacademyfl** (www.instagram.com/delphiacademyfl/)

Private Groups:



Delphi Parent Organization (DPO)

(facebook.com/groups/delphifl) - This is a group for our Parent Organization, keep up to date on parent volunteer opportunities and coordination!



Delphi Florida Preschool

(facebook.com/groups/delhipreschool) - This is a group for parents of students in Preschool!



DELPHI

PARENT ORGANIZATION

• DPO •

Welcome to another wonderful year
at Delphi Academy of Florida!



The DPO is a group of parent volunteers who create fun events,
support our teachers and staff, and build a strong community
for our children and families.



We meet once a month for quick coordination.
There is no expectation to attend every meeting—
join whenever you can!



QUESTIONS OR WANT TO GET INVOLVED?

Contact DPO President
ROSIE PURDEN
dpo@delphifl.org



JOIN OUR DPO FACEBOOK GROUP

to stay up to date on events,
volunteer opportunities, and
school activities.

facebook.com/groups/delphifl



Many hands make light work—and a lot more fun!



WE HOPE YOU'LL JOIN US THIS YEAR!

THE DELPHI PARENT ORGANIZATION

PRESIDENT: Rosie Purden | EXECUTIVE COUNCIL: Kasia Miley • Crystal Radandt • Nicole Poulin • Johanna Maurer



Teamwork

A very important aspect of being a part of the Delphi Community is teamwork and communication between the parent, school and child to best help a child succeed. On occasion your family may experience what could be referred to as “weathering a storm”, where a child may run into something challenging at school or in life. This is what we like to call “a learning opportunity”. This is when the parent, teacher, student team must be stronger than ever and is needed the most.

Our dedicated team is here to help you and your children through any rough “weather” and get everyone back to sunny skies. If such should occur, contact your child’s teacher first as she/he has the best understanding of what might be occurring. The fastest approach to any concern or challenge is directly with the school. We are here to help your children in every way.

If you need additional help, the Preschool Director, Angel Simms can be reached at angels@delphifl.org. If for some reason you are unable to resolve the issue, Gena Runyon, the Dean, can also assist you and be reached at genar@delphifl.org.

Illness Guidelines

As a part of the school's efforts to do our part in keeping everyone healthy we have set forth the following guidelines. Let's work together to isolate when one is ill, to prevent the spread of illness among our school community and keep everyone healthy!

Here are a few quick guidelines. Please note that this does not constitute a complete list of medical issues which may warrant a doctor visit or being sent home by the Teacher, Director or School Health Coordinator which would be assessed on a case by case basis:

- ★ Fever - If your child has a temperature of 99.6 or above, we consider this a fever. Your child will need to be **fever free for 24 hours** without the use of fever reducing medications before returning to school.
- ★ Eye drainage or red, itchy eye - The child should be checked by a doctor with a doctor's note to return to school. Or, the child may be returned once the eye drainage or red, itchy eye is resolved.
- ★ Coughing - If there is **persistent or excessive** coughing, whether dry or wet, this could be a sign of **whooping cough or strep throat**. The child should be checked by a doctor. The School Health Coordinator (healthandsafety@delphifl.org) should be notified of the diagnosis in order to take preventive actions. The child should remain home until the **persistent or excessive** coughing has cleared up or until the doctor has said the child may return to school.
- ★ Sore throat - Please keep your child home until symptom free. Please notify the School Health Coordinator if your child is diagnosed with strep throat. Per the doctor, once the child is not contagious anymore, they may return to school.

- ★ Any unidentified rash that could possibly be transmittable, or hand-foot-and-mouth disease, measles, ringworm, impetigo or chickenpox - the child should be checked by a doctor and treated. The School Health Coordinator (healthandsafety@delphifl.org) should be contacted to coordinate their return to school date, as it varies depending on the diagnosis.
- ★ Runny Nose - Runny noses, unless allergy related, should be checked through the School Health Coordinator in the office. If it is allergy related, a note from your child's doctor is required for us to have on file.
- ★ Vomiting or Diarrhea - Must stay home & be symptom free for 24 hours.
- ★ Earache - For any earache we request that the child be evaluated by a medical doctor or return to school once the earache has resolved.

If your child is ill and will not be at school for the day, please contact your child's Teacher via email or Parent Square as soon as possible so we can account for all children.

You may receive a call from either the Director, Teacher or School Health Coordinator to pick up your child. We do ask that students being sent home for illness be picked up within 30 minutes from class.

If we suspect heat related symptoms/dehydration, as listed below, we will have the student drink some fluids and relax in a cool environment for a little while to see if the symptoms subside. If not, the student will be sent home.

- Headache
- Fatigue
- Nausea
- Body or muscle aches
- Lethargic

Protocol if your child has allergies:

Your child may enter the school with a medical doctor's note stating that they are not contagious and that their symptoms are from allergies. The note must state which symptoms they have (so we can differentiate if new symptoms are occurring). If they have a fever, a doctor's note will not be accepted. They will need to remain home and be symptom free for 24 hours, without the use of fever reducing medications before returning.

A yearly Health Update form will be sent out electronically, for parents to fill out in order to update any medical information on file for their child.

Hygiene

- Children will be regularly taught the importance of washing hands and the proper way to do it. There are “proper handwashing” signs in every bathroom.
- Handwashing will be done throughout the day.

Who to contact for school health questions? The Preschool Director or healthandsafety@delphifl.org

Emergency Protocols

The safety of our students and staff are at the forefront when it comes to certain emergency situations. The school has specific protocols for any situation including dangerous criminal activity in the area, fire, intruder and severe weather, as described below.

Severe Weather

This could include a Tropical Storm, Hurricane, Tornado or other deemed as such by the National Weather Service.

Weather Watches/Warnings

The School Safety Committee monitors all severe weather with our National Weather Service Radio located in the office. Should a severe weather warning or watch be issued during the school day, typically due to a sudden onset of potentially destructive winds, rain, lightning or in case of a tornado, the school will follow our severe weather protocols until the weather has passed. Should this happen during pick up times, please look out for notifications from the school via Parent Square for any changes to our pick up procedures for that day.

Hurricanes/Tropical Storms

There is more weather prediction with larger storms such as hurricanes and tropical storms, and so for the safety of our students and staff, the school may close during these larger storms. We follow the lead of the Pinellas County School District when it comes to closing the school for an impending storm, as they receive direct updates and guidance from Pinellas County Emergency Management. Their updates on school closures can be found on their home page at WWW.PCSB.ORG. Additional alerts will be sent out via Parent Square if the school will be closed, and with our reopening schedule as soon as campus safety has been assessed.

In the rare instance where the school needs to close due to impending severe weather during the school day, you will receive notification from the school via Parent Square with instructions, and a specified time of when your child must be picked up from school due to the closure. It is important that students are picked up at the specified time for everyone's safety.

For any questions or concerns on the above, please contact the Delphi Safety Committee at: healthandsafety@delphifl.org

Handling Distractions in the Classroom

Delphi Academy pledges to provide a safe and secure environment for all students, and to maintain close communication with parents about all aspects of their schooling. We promote the child's rights to develop and learn as an individual, and our activities and rules are structured to enable learning and contribution to the group. Our intention is that each child learns, without threat and duress, that following the rules will help them to be happier and more successful at whatever they do in life.

Our gradient approach to handling students who may become a distraction to the learning environment is therefore rooted in these principals and our teachers and staff address this with the children in some of the following ways:

- 1) We keep the child busy, completing the actions they begin.
- 2) We divert their attention and validate their good actions.
- 3) We make sure they have had enough food and rest, are not feeling ill and do not have to use the bathroom.
- 4) Using good communication with the child, we help them understand why their action was not appropriate and give them the opportunity to fix it. Ask them what they can do, but do not force them to do it.

- 5) If after the above the child is still creating a distraction or unsafe environment for other students, the student takes an adult supervised break from the group, and parents are notified of the ongoing issue.
- 6) If the disruptive behavior continues, we will contact the student's parent or guardian for a meeting to help us to resolve the issue. Based upon the results of this meeting, the school and parent may move forward with a plan typically including steps for both the teacher and the parents.
- 7) Should a student still be creating a dangerous environment for themselves or other students, parents could be asked to come and pick up their child from school.
- 8) If the behavior continues despite intervention, the school and family may mutually agree that the student should take a temporary break from school while the family works to address the concerns. Before returning, a plan for a successful transition back to school will be established, including a trial period to ensure the behavior has improved. If the behavior continues during this trial period, the school reserves the right to discontinue the student's enrollment in order to protect the safety and well-being of all the students.
- 9) Delphi forbids any sort of discipline that is considered severe, humiliating, frightening, associated with food, rest or toileting, spanking or corporal punishment at any time by any faculty or staff.

Pinellas County License Board Brochure

As a licensed Pinellas County License Board Child Care Facility, we are required to provide all enrolling families with the attached brochure below, which you will acknowledge as having received in your Child's Enrollment Record upon enrolling your child!

In Closing

If at any time you have any questions or concerns, please feel free to contact us. We are here to help you and your child through any challenges that arise. Again, welcome to the Delphi Preschool!



Delphi Academy® of Florida - 1831 Drew Street - Clearwater, FL 33765

(727) 447-6385 www.delphifl.org

Delphi Academy of Florida is licensed to use Applied Scholastics™ educational services and materials.

QUALITY CHILD CARE

Quality child care offers health, social, and Educational experiences under qualified Supervision in a safe, nurturing and stimulating environment. Children in these settings participate in daily, age-appropriate Activities that help develop essential skills. Build independence and instill self-respect. When evaluating the quality of a child care Setting, the following indicators should be Considered:

QUALITY CAREGIVERS

- ❖ Are friendly and eager to care for children.
- ❖ Accept family cultural and ethnic differences.
- ❖ Are warm, understanding, encouraging and responsive to each child's individual needs.
- ❖ Use a pleasant tone of voice and frequently hold, cuddle and talk to the children.
- ❖ Help children manage their behavior in a positive, constructive and non-threatening manner.

- ❖ Allow children to play alone or in small groups.
- ❖ Are attentive to and interact with the children.
- ❖ Provide stimulating, interesting and educational activities.
- ❖ Demonstrate knowledge of social and emotional needs and developmental tasks for all children.
- ❖ Communicate with parents.

QUALITY ENVIRONMENTS

- ❖ Are clean, safe, inviting, comfortable, child-friendly.
- ❖ Provide easy access to age-appropriate toys.
- ❖ Displays children's activities and creations.

- ❖ Provide a safe and secure environment that fosters the growing independence of all children.

QUALITY ACTIVITIES

- ❖ Are children initiated and teacher facilitated.
- ❖ Include social interchanges with all children.
- ❖ Are expressive including play, painting, Drawing, storytelling, music, dancing and Other varied activities.
- ❖ Include exercise and coordination development.
- ❖ Include free play and organized activities.
- ❖ Include opportunities for all children to read, explore, and problem-solve.

PARENT'S ROLE

- A parent's role in quality child care is vital:
- ❖ Inquire about the qualifications and experience of child care staff, as well as staff turnover.
 - ❖ Know the children's center policies and procedures.
 - ❖ Communicate directly with caregivers.
 - ❖ Visit and observe the children's center.
 - ❖ Participate in special activities, meetings, and conferences.
 - ❖ Talk to your child about their daily experiences in the children's center.
 - ❖ Arrange alternate care for a sick child.
 - ❖ Familiarize yourself with the child care standards used to license the children's center.

PINELLAS COUNTY CHILDREN'S CENTERS GENERAL INFORMATION

For a listing of children's centers, contact 211 Tampa Bay Cares at 2-1-1.

For an appointment to review a children's center file or to file a complaint contact the Child Care Licensing Program at (727) 507-4857.

For further information about child care in Florida or to view children's center inspection reports, visit the website:

MyFLFamilies.com/ChildCare



Our mission is to protect, promote & improve the health of all people in Florida through integrated state, county and community efforts.

The statewide toll-free telephone number for reporting child abuse is 1-800-96 ABUSE (1-800-962-2873). Reports of suspected and actual cases of child physical abuse, sexual abuse, and neglect received through the Abuse Registry number are referred to the Pinellas County Sheriff's Department for investigation.

KNOW YOUR CHILD'S CHILDREN'S CENTER

Nursery School * Kindergarten
Day Nursery * School Age Center



PINELLAS COUNTY LICENSE BOARD
for Children's Centers and
Family Child Care Homes
8751 Ulmerton Road, Suite 2000
Largo, FL 33771
Telephone 727-507-4857
www.pcib.org

The Child Care Licensing Program and its services are funded by the Juvenile Welfare Board, the Florida Department of Children and Family Services and the Florida Department of Health, Pinellas County.

PINELLAS COUNTY CHILDREN'S CENTERS LICENSING STANDARDS

This children's center has met regulations found in Licensing Regulations Governing Pinellas County Children's Centers.

A valid temporary permit or license, which bears the distinctive seals of Pinellas County and the Florida Department of Children and Family Services, is posted in a conspicuous place within the center. A valid temporary permit or license will also include: effective and expiration dates, a license number, capacity and ages of children in care.

A LICENSED CHILDREN'S CENTER MUST:

- ❖ Adhere to its licensed capacity at all times.
- ❖ Post a schedule of daily activities.
- ❖ Have first aid and emergency procedures, and post evacuation diagrams in each room.
- ❖ Keep accurate, current daily attendance records and document a visual sweep of the entire premises at the end of each day.
- ❖ Provide parent(s) or legal guardian(s) access to the children's center during normal hours of operation.
- ❖ Report suspected child abuse to the statewide toll-free telephone number.
- ❖ Provide a permission form for parent(s) or legal guardian(s) to allow the center to administer medication as necessary.
- ❖ Document required information when administering medication.
- ❖ Document accidents and incidents and obtain parent's, legal guardian's or authorized pick-up person's signature(s).
- ❖ Maintain vehicles in safe condition if transportation is provided.
- ❖ Obtain parent's or legal guardian's permission before transporting children.
- ❖ Maintain contact information for children in vehicles being used for transport and emergency care plans for children with chronic medical conditions.

CHILDREN'S RECORDS REQUIREMENTS

The following documentation is required to be maintained in the children's center for each child in care:

- ❖ A signed statement that parent or legal guardian received a copy of this brochure.
- ❖ A statement signed by parent or legal guardian that enrollment information is complete and accurate.
- ❖ A signed statement that the children's center has provided parent(s) or legal guardian(s) a copy of the written disciplinary practices.
- ❖ A current health examination record (not required for school age children).
- ❖ A current Florida Certificate of Immunization (not required for school age children).
- ❖ A notarized Emergency Medical Release.
- ❖ Medical records that include special medical or dietary needs and a list of allergies, if applicable.
- ❖ Primary hours of care and days of week in care.
- ❖ Telephone numbers or instructions as to how to reach parent(s) or legal guardian(s) when children are in care.
- ❖ Hospital preference.
- ❖ Child's full, legal name, birth date, date of enrollment, current address and preferred name/nick name.
- ❖ Name, address, and telephone number of parent or legal guardian.
- ❖ Name, address and telephone number of emergency person(s), other than parent or legal guardian.
- ❖ Name, address and telephone number of physician and dentist.
- ❖ Proof of receipt by parent(s) or legal guardian(s) every August and September of information regarding causes, symptoms, and transmission of the influenza virus.

PERSONNEL REQUIREMENTS

- ❖ Director has a Director Credential with the certificate posted.
- ❖ Documentation that staff meets the staff credentialing requirement (not required for school age centers).
- ❖ Completion of background screening.
- ❖ Completion of 40-Hour Introductory Child Care training.
- ❖ Completion of 10 hours training annually.
- ❖ Completion of early literacy training (not required for school age centers).
- ❖ Documentation of educational requirements.
- ❖ Meet minimum age requirements.
- ❖ Signed statements that employees understand the statutory requirement of reporting child abuse/neglect.
- ❖ Staff trained in first aid and CPR on the premises at all times and on field trips
- ❖ Staff maintain direct supervision including minimum adult-child ratios:
 - 2 months-1 year 1 adult for 3 children
 - 1 year-2 years 1 adult for 5 children
 - 2 year olds 1 adult for 10 children
 - 3 year olds 1 adult for 15 children
 - 4 year olds 1 adult for 20 children
 - 5 years and up 1 adult for 25 children

NUTRITIONAL REQUIREMENTS

- ❖ Parent(s) or legal guardian(s) notified of meals provided that are of quality and quantity to assure child's nutritional needs are met or arrangements made for parent(s) or legal guardian(s) to provide nutritional food.
 - o Posted meal and snack menus.
 - o Safe drinking water is available.

PHYSICAL ENVIRONMENT

- ❖ Has sufficient indoor space for playing and napping that is kept clean, adequately lighted, vented and in good repair.

- ❖ Has indoor and outdoor space that is clean and free of litter and other hazards.

- ❖ Has toys, equipment and furnishings that are age and developmentally appropriate, and are maintained in an operable, safe, and sanitary condition.

- ❖ Has appropriate bathroom facilities that are operable, clean and sanitized (daily).

- ❖ Has isolation area for ill children.

- ❖ Has equipment for proper sanitary hand washing, toileting, and diapering activities.

- ❖ Has at least one corded, operable telephone available to staff.

HEALTH RELATED ENVIRONMENTAL REQUIREMENTS

- ❖ Annual approved fire inspections conducted.
- ❖ Monthly checks to ensure all areas of the children's center are free from fire hazards.

- ❖ Smoking is prohibited on premises.

- ❖ Storage of toxic and hazardous materials in areas inaccessible to children.

- ❖ Fire and emergency drills conducted as required.

- ❖ A labeled, fully stocked first aid kit.

- ❖ Parent(s) or legal guardian(s) notified of all animals on site.

- ❖ Records of immunizations for animals/fowl.

- ❖ Prohibit fire arms or weapons on premises (excluding federal, state and local law enforcement officers).

- ❖ Prohibit narcotics, alcohol or other impairing drugs on the premises.

- ❖ Bimonthly outdoor equipment maintenance checks.