

**EMPLOYMENT APPLICATION
DELPHI ACADEMY OF FLORIDA**

1831 Drew Street
Clearwater, FL 33765
Phone: 727-447-6385 Fax: 727-447-3679

An equal opportunity employer.

IDENTIFICATION

Name:	First	Middle	Last
Address:	Street		
	City	State	Zip
Phone (leave blank any we should not call):	Home	Cell	
E-mail:			
Date:			

A. What type(s) of employment are you applying/available for? Mark all that apply.

40+ hours/week

Part-time (less than 40 hours/week)

Temporary/seasonal (summer OR short duration full-time) _____

B. When are you available to start?

C. Please list any salary requirements:

D. Delphi provides training for all positions. Please note whether you are:

Willing to do only the position(s) noted in the following question.

___ Willing to do whatever is most needed.

___ Willing to consider most positions, but unwilling or unable to perform these types of duties: _____

E. Please list the specific position(s), if any, you wish to apply for. (There is a training & qualifications section later in this application):

F. Please explain why you want to work at Delphi.

CURRENT & PAST EMPLOYMENT

You may attach a resume in lieu of completing sections A and B but please make sure all the below questions are answered in your resume if you do so.

A. Are you currently employed? _____

Employer: _____

What are your basic duties/responsibilities? _____

Your salary/hourly rate of pay: _____

How long have you been with this employer? _____

Why are you considering leaving? _____

May we contact your employer for a reference? _____ If yes, please complete the contact information under “references” below. If no, please explain.

B. List your previous four employers, working back from your current job:

Name, address and telephone number of employer: _____

Dates you were employed: _____

Your position/duties: _____

Your salary/hourly rate of pay: _____

Your supervisor’s name: _____

Reason for leaving: _____

May we contact this employer for a reference? € Yes € No

C. List your previous four employers, working back from your current job:

Name, address and telephone number of employer: _____

Dates you were employed: _____

Your position/duties: _____

Your salary/hourly rate of pay: _____

Your supervisor’s name: _____

Reason for leaving: _____

May we contact this employer for a reference? € Yes € No

D. List your previous four employers, working back from your current job:

Name, address and telephone number of employer: _____

Dates you were employed: _____

Your position/duties: _____

Your salary/hourly rate of pay: _____

Your supervisor's name: _____

Reason for leaving: _____

May we contact this employer for a reference? Yes No

If further job history exists, please include a resume with these listed.

E. Please explain any gap in the employment history above:

F. Have you ever applied for employment at a Delphi Academy or the Delphian School before?

Yes No. If so, where? _____ When? _____

G. Have you obtained any special skills or abilities as the result of service in the military?

Yes No

If so, describe:

TRAINING & QUALIFICATIONS

A. HIGH SCHOOL:

Name and location of institution: _____

Number of years completed: _____

Did you graduate? _____

If you did not earn a high school diploma, do you have an equivalency? _____

B. COLLEGE/UNIVERSITY:

Name and location of institution: _____

Number of years completed: _____

Subjects studied: _____

Degree/diploma/certificate earned: _____

C. TRADE, VOCATIONAL, BUSINESS OR CORRESPONDENCE SCHOOL:

Name and location of institution: _____

Number of years completed: _____

Subjects studied: _____

Degree/diploma/certificate earned: _____

D. OTHER:

Any familiarity with or training in the study, ethics and/or administration tools of L. Ron Hubbard which are employed by the school? Please note when and where and in the case of training, what: _____

Delphi offers extracurricular classes to students. Do you have any specialized hobbies, skills, abilities, etc., in sports, arts or technology? € Yes € No If so, describe:

What computer skills do you have and what programs are you comfortable using?

Any other background, training, skills, knowledge or experience that should be considered? If so, please provide details. _____

BACKGROUND

A. Are you 18 years or older? _____

B. Are you able to document your U.S. citizenship or prove your legal right to live and be employed in the U.S.? _____

C. Do you have a driver's license? _____ If so, what state? _____

D. Delphi conducts criminal background checks on all employees.

- a. Have you been convicted at any time of a felony or misdemeanor? yes no
- b. Have you been charged or convicted at any time of child abuse? yes no
- c. Have you been charged or convicted at any time of assault? yes no
- d. If yes to any of the above, specify the crime(s), the date and location of the conviction and the current status of the case. (Please include any pending charges.)

Note: A conviction will not automatically bar employment. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.

REFERENCES

Please name three people not related to you who can supply first-hand information of your work skills and performance in recent years.

1. Name: _____

Business and occupation: _____

Best way to contact him/her (phone number, e-mail, address): _____

How does he/she know you? _____

How long has he/she known you? _____

2. Name: _____

Business and occupation: _____

Best way to contact him/her (phone number, e-mail, address): _____

How does he/she know you? _____

How long has he/she known you? _____

3. Name: _____

Business and occupation: _____

Best way to contact him/her (phone number, email, address): _____

How does he/she know you? _____

How long has he/she known you? _____

AUTHORIZATION

_____ 1. I acknowledge and understand that Delphi is a non-sectarian school. I also acknowledge and understand that Delphi utilizes in a secular manner the administrative and educational technologies developed by American educator and philosopher L. Ron Hubbard.

_____ 2. I acknowledge and attest that I have completed this application for employment personally and that all the answers supplied in this application are complete and accurate. I also acknowledge and attest that I have not intentionally omitted or failed to disclose any data that may reduce my prospects for employment with this Delphi School.

_____ 3. As required by state law for school employment, I authorize Delphi to conduct a criminal background check. Note: A conviction will not automatically bar employment. The nature

of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.

_____ 4. I authorize Delphi to research and investigate, through the references I have supplied and any other lawful channel, my employment history, driving record, education, skills, and any other matter related to my qualifications for the position applied for. I hereby release the Delphi Academy of Florida, all my past employers, all my past educational institutions and all other individuals, corporations, partnerships and organizations from any and all claims, demands, suits and/or liabilities arising from or in any way related to such research, investigation and/or disclosure.

_____ 5. I acknowledge and agree that in order to enable the Delphi to determine whether I possess the skills and other personal qualities necessary to qualify for the position I am applying for, Delphi may engage in a testing and interview process. The tests may include but not be limited to those that measure intelligence, aptitude and personality traits required to meet the requirements of the position, including but not limited to meeting Delphi's standards for performance, interpersonal relations and competence on the job. Accordingly, I hereby release the Delphian School, Delphi Academy and any and all Delphian School and Delphi Academy employees, representatives, associated testing services and any and all other individuals, corporations, partnerships and organizations from any and all claims, demands, suits and/or liabilities – including but not limited to claims based on any state or federal rights of privacy – arising from or in any way related to such testing and interview processes.

_____ 6. I acknowledge and agree that nothing in this application and nothing in communications between me and Delphi representatives or associates during the application, interview and/or testing process is intended to create an offer of employment or a contract of employment between myself and the Delphi. I further acknowledge and agree that if hired by Delphi, nothing in this application and nothing in communications between me and Delphi representatives or associates during the application, interview and/or testing process and nothing in my employment is intended to create or should be construed to create anything other than employment for no definite or determinable period and employment that may be terminated by either me or Delphi at any time, for any reason or no reason at all and without prior notice. I further acknowledge and agree that no promises or representations contrary to any of the points made in these five numbered paragraphs are binding on Delphi unless stated in writing and signed by me and an authorized Delphi representative.

Signature: _____ Date: _____

Interviewed by: _____ Date: _____